

## San Angelo Area Foundation Grant Application PREVIEW

All Grant requests are made online. This PREVIEW is intended to allow a grantseeker the ability to see the questions the Foundation will ask in this online application, to assist you in gathering information needed before applying for a grant.

Project name: (Title of the request)

### *Contact information*

Organization EIN#:

Organization Legal Name:

Physical Address:

Mailing Address if not the same as physical:

Executive Director:

Local Point of contact if different from E.D. – (this needs to be the person we can contact with questions regarding the application)

Phone number:

Email:

(Will need to provide contact information for the executive director as well as the 'local' point of contact for follow up questions.)

### *Organization Background*

IRS Ruling Date and Copy of IRS Determination Letter:

Mission Statement:

Vision Statement (if applicable):

Geographical area served by organization:

Unduplicated number served annually:

Brief overview of organizations background/history:

Other organizations with whom you collaborate:

Number of full time staff:

Number of part time staff:

Number of volunteers:

Has the organization received grants from the foundation in the past?

If yes please list the years and project type:

### *Grant Request Project Information*

Projected beginning date:

Projected end date:

Project Category (there will be a drop down menu to select from)

Type of request (there will be a drop down menu to select from)

Need: Describe the need to be addressed by the project:

Project description: This is the place to describe in detail, the grant request, like how will the project/proposal will address the need described above.

Qualifications: Explain why this organization is best suited to solve this problem.

Evaluation and measurement: explain your plans to evaluate the impact or success of the project and the expected outcomes:

Continuation and sustainability: What are the long-term plans for the project? How will the project/program be sustained in the future? What happens to the project if full funding is not received?

Executive Summary: Please provide a shorter paragraph summary of the key elements of the proposal.

Organization's current operating budget:

Total cost for this grant/project/proposal:

Total amount requested:

#### *Grant budget:*

Please provide the budget for the grant/project request:

Funds committed: Please identify funds committed from other sources, requested but not committed, include funds held by your organization allocated for this project:

If the total amount needed for the project is not raised what is the plan for raising the remaining amount needed to complete the project?

#### *Documents that will be required to upload and submit online with the application*

IRS letter of determination

Most recent 990

Financial statement/balance sheet

Any other supplemental documents that would be helpful to understand the project request.